

Little Folks

- FURNITURE -



Pip Bunk Bed

Code: BBD013

PLEASE READ CAREFULLY & KEEP FOR FUTURE REFERENCE

DAT19032026

Thank you for buying a **Little Folks** piece of furniture

Treated properly it should be a faithful servant for years - and we hope you get the same amount of pleasure from it. Before you do

- please take a few minutes to read these instructions
- we suggest you carefully unpack everything, lay it out on a clean, flat floor and identify everything on the parts list in these instructions. Do not throw away any packaging until you are sure you have all the parts.

If you have any problems assembling the product please call our customer services on 01985 300588 and we will try and help. If for any reason you wish to return the product, you must disassemble the product and pack in the original packaging.

Taking care of your product

Your furniture should require no more than a regular dust off with a soft cloth. If the furniture is not painted then a superior wood polish can be used - but never use polishes containing silicone.

If necessary it can be cleaned with a damp cloth with a mild detergent solution - and then dried with a lint-free cloth. Never clean with abrasives or chemical cleaners.

Direct sunlight or heat from a radiator can stain, discolour warp or crack furniture.

We know furniture can be heavy but try not to drag furniture across the floor as this can damage it.

PRODUCT SAFETY

This product is designed to conform to BSEN747.1: 2024

The MAXIMUM thickness of the UPPER BUNK mattress is 21cm.

The recommended size of the mattress is 191cm x 90cm (6'3" x 3'0)

Always follow the manufacturers instructions.

WARNING The upper Bed is not suitable for children under six years old due to the risk of falls.

WARNING Bunk beds can present a serious risk from strangulation if not used correctly. Never attach or hang items to any part of the bunk bed that are not designed to be used with the bed, for example, but not limited to ropes, strings, cords, hooks, belts and bags.

WARNING Children can become trapped between the bed and the wall, a roof pitch, the ceiling, adjoining pieces of furniture (e.g. cupboards) and the like. To avoid risk of serious injury the distance between the top safety barrier and the adjoining structure must not exceed 75mm or must be more than 230mm.

WARNING Do Not use the bunk bed if any structural part is broken or missing.

WARNING Hole covers Not suitable for children under 36 months due to choking hazard.

Please ensure that good ventilation is maintained within the room in order to keep humidity low and to prevent mould in and around the bed.

Periodically check that all assembly fixings are tightened properly, care should be taken to ensure that no fittings are loose.

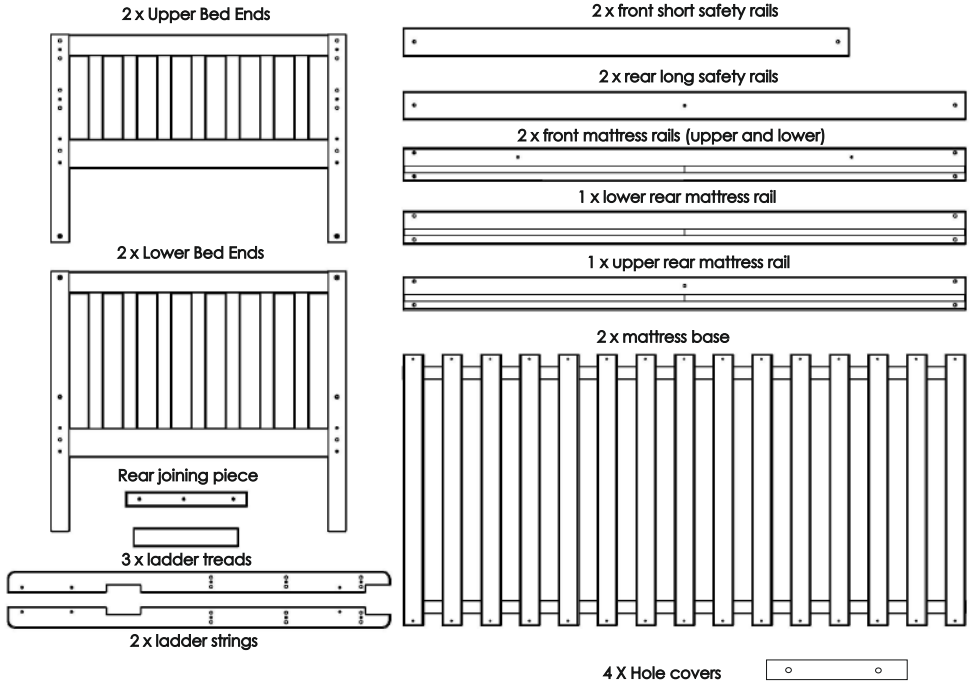
The furniture must be set up on an even and stable surface.

Keep away from direct sources of heat, such as electric, gas or coal fires.













Do not allow children to climb on the furniture. Using this furniture other than for its intended purpose could cause damage to the structure or serious injury to your child.

If you have any problems please do contact us for help on email customerservices@littlefolksfurniture.co.uk or phone our CUSTOMER SERVICES 01985 300588

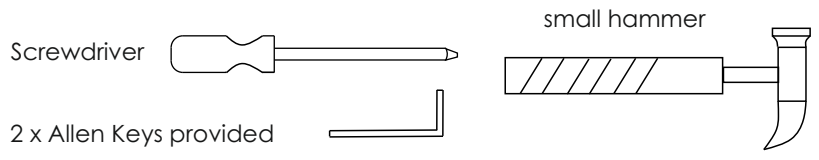
Parts



Fittings

- | | | | |
|------------------|---|--------------------|---|
| 22 x Bolts 8cm |  | 24 x Barrel Nuts |  |
| 2 x Bolts 6.5cm |  | 11 x sleeve nuts |  |
| 2 x Bolts 5.5cm |  | 64 x Screws 3cm |  |
| 8 x Bolts 4cm |  | 36 x Wooden Dowels |  |
| 12 x Bolts 3.5cm |  | 8 x wood bolt 5cm |  |
| | | 4 x connectors |  |
| | | 4 x plugs |  |

Tools Req



Screwdriver

2 x Allen Keys provided

small hammer

Fitting the mattress rails

24 x wooden dowels

Insert 2 wooden dowels at each end of the safety rails long and short, and 1 wooden dowel in each end of the four mattress rails

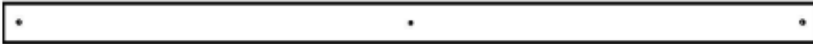
Gently tap the dowels inwards until firmly in place.

There are different rails used in different places on the bunk bed so it is worth identifying these parts once the dowels are fitted.

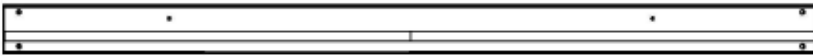
2 x front short safety rails



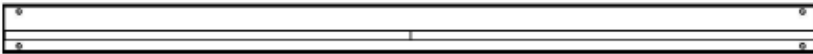
2 x rear long safety rails



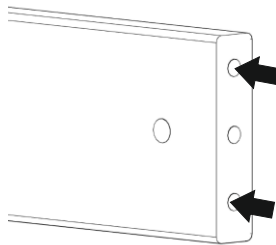
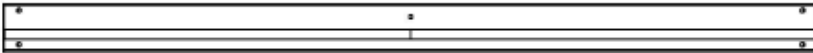
2 x front mattress rails (upper and lower)



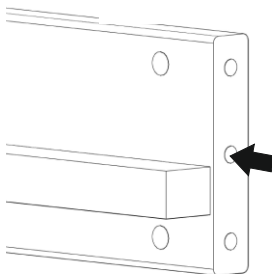
1 x lower rear mattress rail



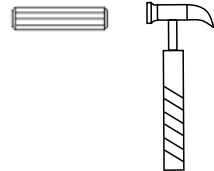
1 x upper rear mattress rail



safety rails, long and short



mattress rails



Please make sure you have plenty of space to build the product, allowing room to work around all four sides of the product as to prevent unnecessary lifting, tilting or twisting during assembly.

The product packaging can be used to protect the piece parts during assembly.

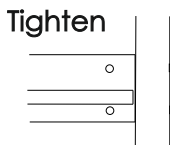
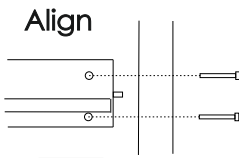
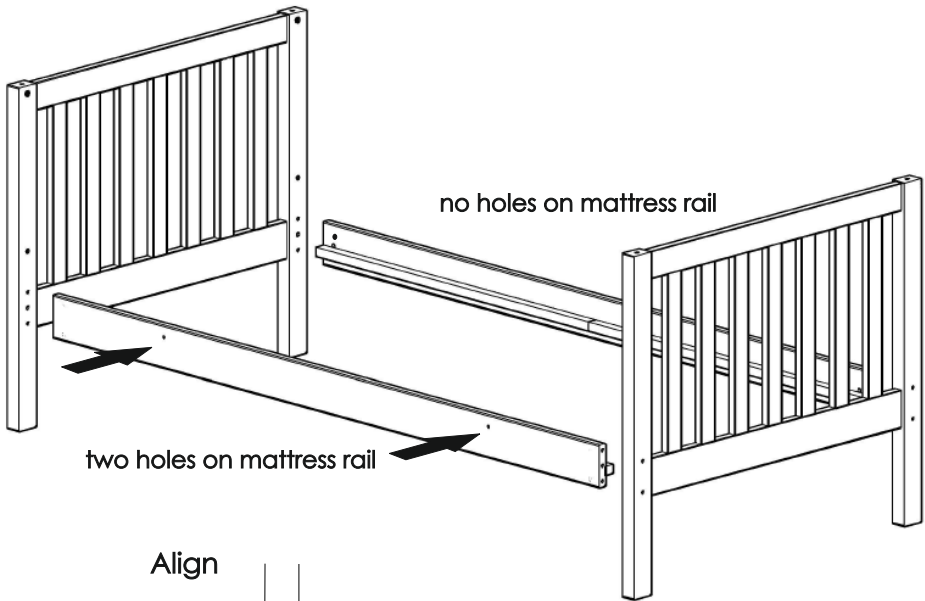
Making the lower bed frame

8 x long Bolts 8cm, 8 x Barrel nuts (two people)

Select both large bed frames (universal bed ends so can go either end of the bed). Orientate the bed ends so that the ends with the most holes seen face inwards.

You will need two long mattress rails, the lower rear and one front mattress rail.

Align the rails with the mattress support (wooden ledge) at the bottom edge. Now carefully align the wooden dowel fitted in the rail end and inserting the two 8cm bolts from the outside of the bed, intersecting with two barrel nuts inserted into the two holes seen on the inside face of the rail.



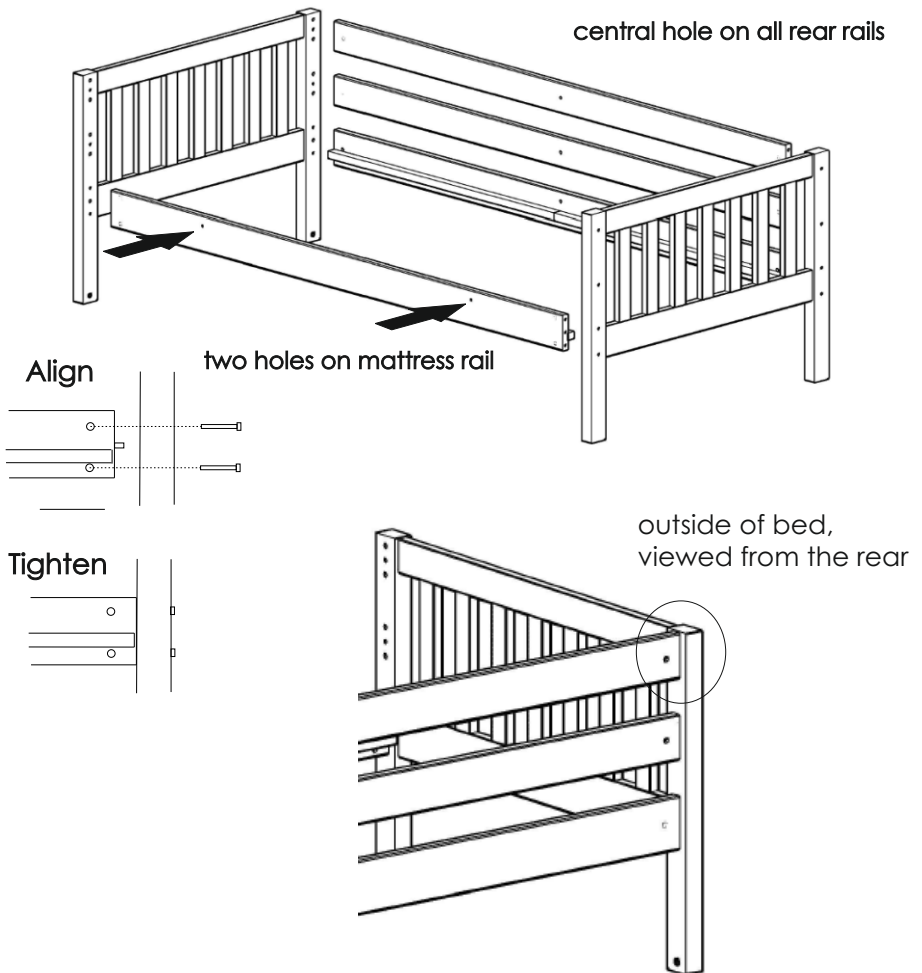
Making the upper bed frame

12 x long Bolts 8cm, 12 x Barrel nuts (two people)

Select both upper bed frames (universal bed ends so can go either end) and orientate the bed ends with the most holes facing inwards.

Using the remaining mattress rails, position the front, rear upper rail and rear safety rails as seen, adding the two rear safety rails to the assembly. The process of assembly is the same as the lower bed frame, aligning the wooden dowels and inserting 8cm bolts.

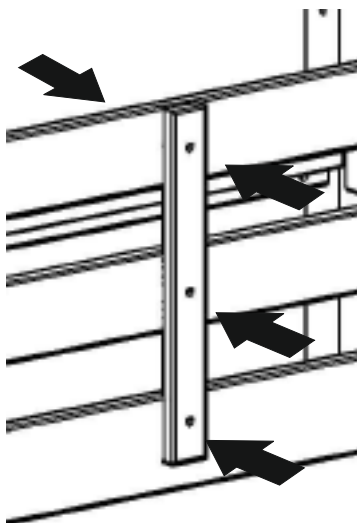
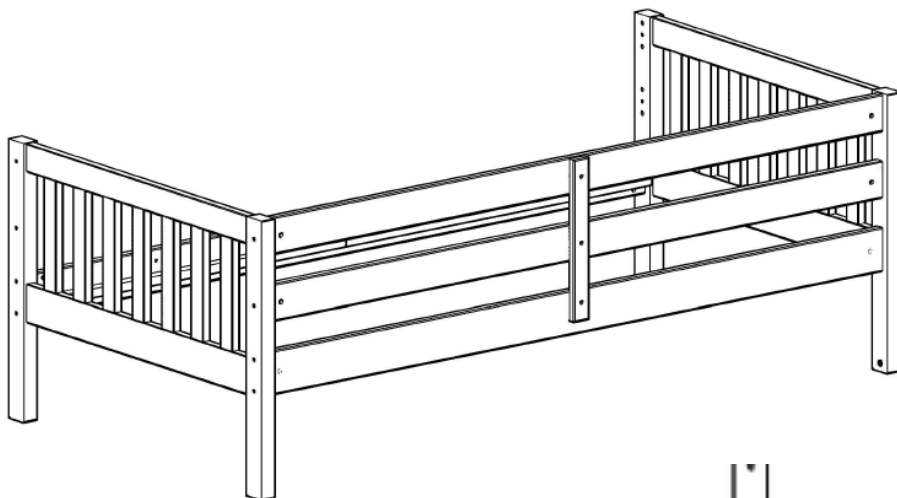
Note; you can choose to hide the barrel nut fittings from view on the two rear safety rails by assembling from the rear of the bed, see images.



Making the upper bed frame

3 x 3.5cm, 3 x sleeve nuts

Orientate the rear joining piece on the outside of the bed aligning the holes between the rear safety rails and the rear upper mattress rail. Inserting the three 3.5cm bolts from the inside of the bed into three sleeve nuts to connect. Once all three bolts are engaged, tighten using the two allen keys.



Fit the lower bed mattress base

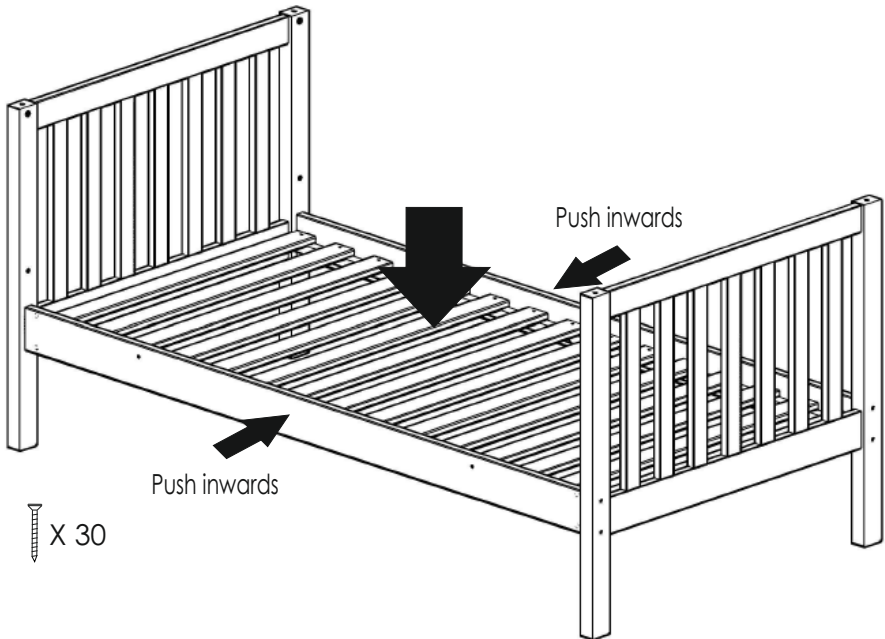
30 x wood screws 3cm

Note: Please use TWO people to prevent scratching your bed.

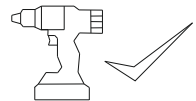
Spread the mattress base out to full length on the floor with the webbing down, gently lift the bed base up and over the bed frame, lowering it down inside the bed frame, resting upon the mattress rail internal supports.

Screw all the bed laths down making sure that the end bed laths are tightly fitted up against the bed ends.

Note: if you are using a battery drill / driver we suggest that you use a longer driver bit or an extension piece as this will help distance the driver chuck away from the product, stopping the chuck rubbing against the paintwork.



Some "light" inward pressure on the mattress rails before screwing down the mattress base
This helps keep the bed parallel



Fit the upper bed mattress base

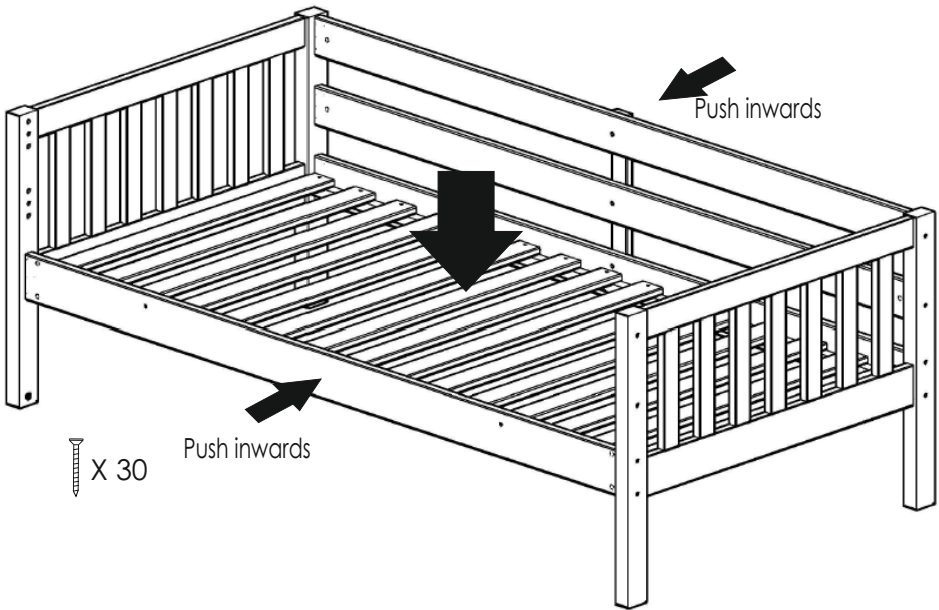
30 x wood screws 3cm

Note: Please use TWO people to prevent scratching your bed.

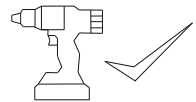
Spread the mattress base out to full length on the floor, gently lift the bed base up and over the bed frame, lowering it down inside the bed frame, resting upon the mattress rail internal supports.

Screw all the bed laths down making sure that the end bed laths are tightly fitted up against the bed ends.

Note; if you are using an battery drill / driver we suggest that you use a longer driver bit or an extension piece as this will help distance the driver chuck away from the product, stopping the chuck rubbing against the paintwork.



Some "light" inward pressure on the mattress rails before screwing down the mattress base
This helps keep the bed parallel



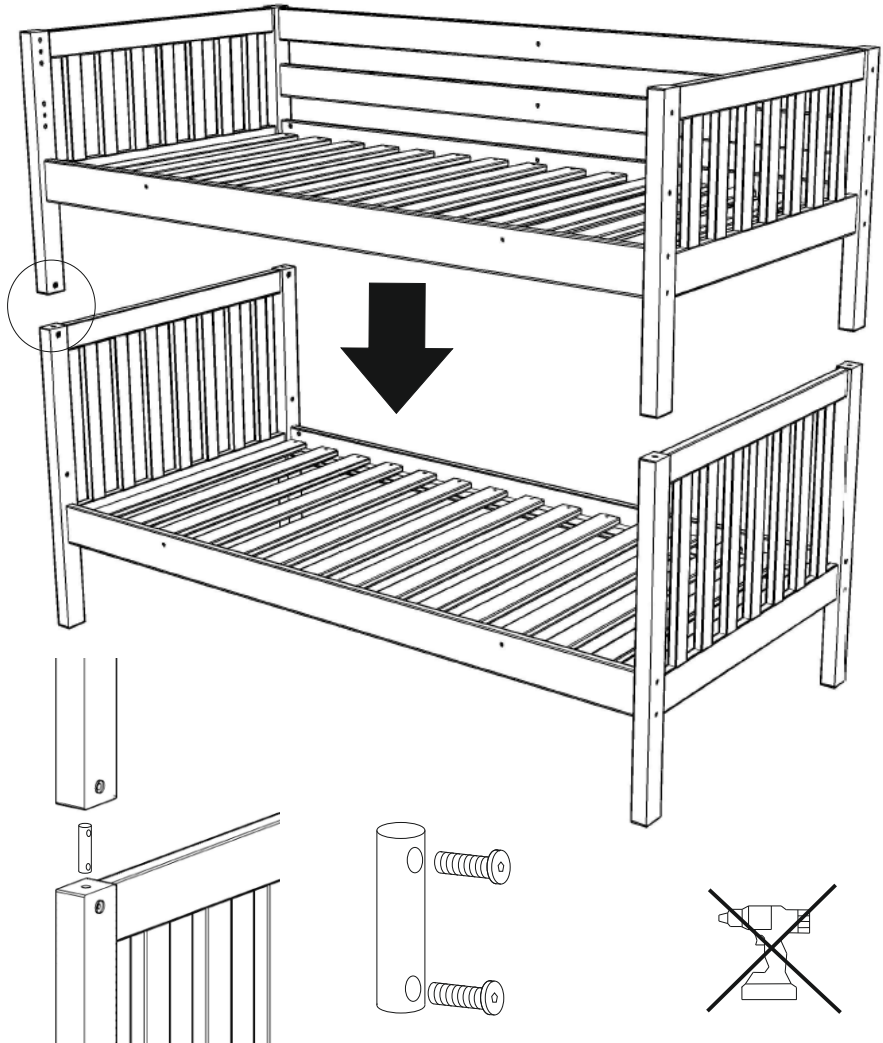
Make the bunk

You need: 4 x metal connecting pins and 8 x 3.5cm bolts

(TWO people to lift the upper bed onto the lower bed).

Drop the four connecting pins into each of the holes in the lower bed legs, orientating the pin so that it aligns with the intersecting bolt hole on the inside of the bed leg. Once inserted, connect the bolts but do not fully tighten the four bolts.

Lower the upper bed down onto the four connecting pins, checking that each corner leg is in contact with the lower bed leg. Insert the remaining four bolts. This can sometimes be a little fiddly to connect, gentle movement of each leg and or the fittings normally helps with alignment. Once all the bolts are connected, tighten the 8 bolts to fully secure the joints.

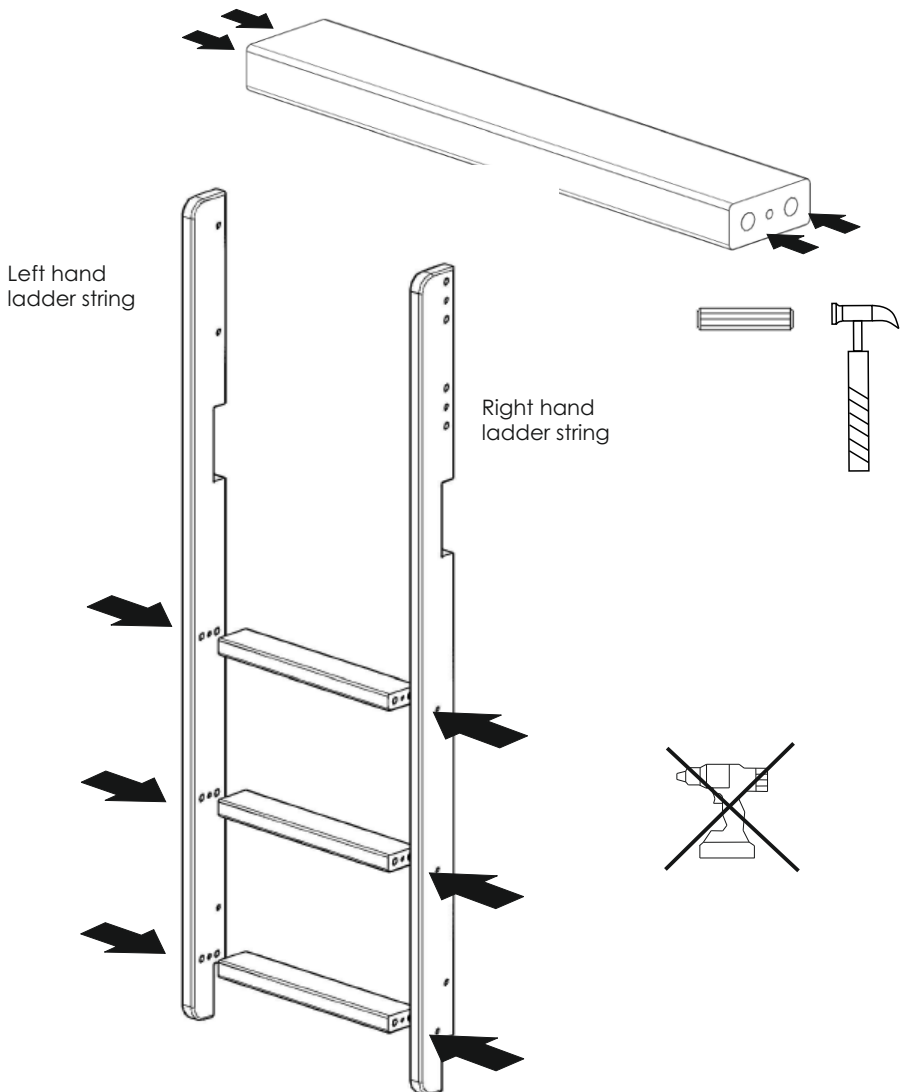


Assemble the ladder frame

You need: 12 x wooden dowels and 6 x 5cm screw bolts

Insert the wooden dowels into the large holes on each ladder tread, two dowels each end.

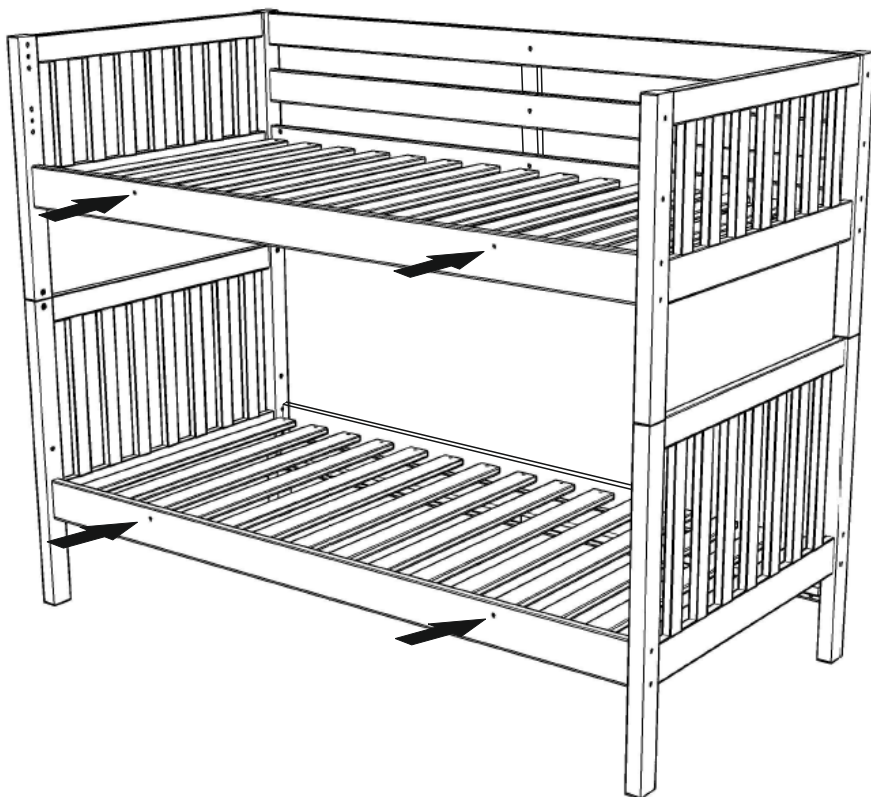
Orientate the parts as shown and "push" the ladder treads into the ladder strings aligning the wooden dowels. Now insert the screw bolts from the outside of each ladder string and rotate to tighten, hand tight only.



Ladder Orientation.

The bed ladder can be positioned on the left or right side of the bed when facing the long side.

The holes in the mattress rails, upper and lower, are for the ladder connection. Choose which side you wish to fit the ladder. For the purposes of this instruction leaflet we will proceed with the ladder on the right side.



Fit the ladder frame

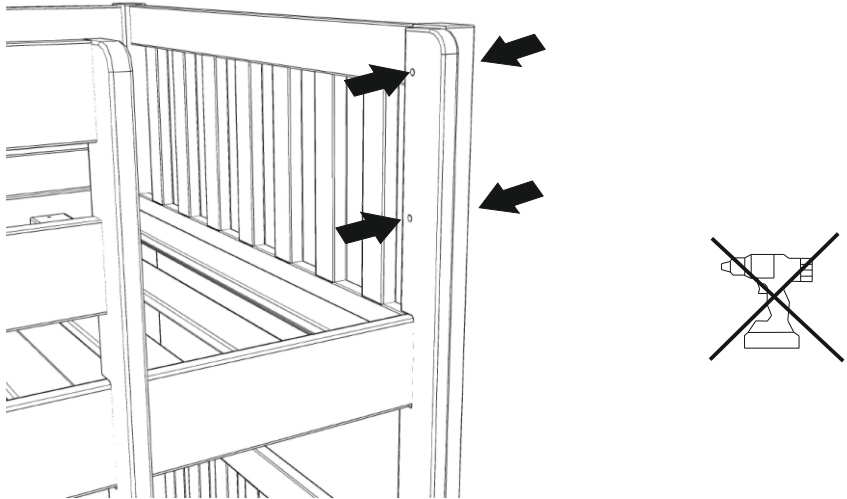
Align the ladder against the bed front mattress rails and push the right-hand ladder string up against the bed legs. Follow the steps outlined on the next pages:



Fit the ladder frame

2 x 5.5cm bolts and 2 sleeve nuts

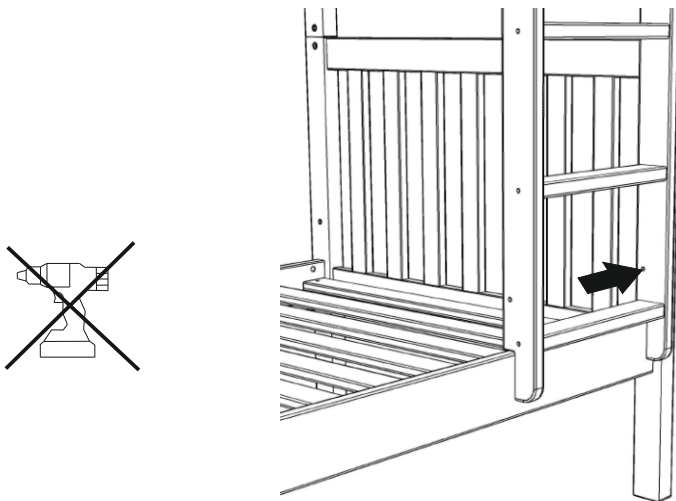
insert the two 5.5cm bolts through the right hand ladder string holes as shown, connecting into the two sleeve nuts, engage the thread but do not tighten.



Fit the ladder frame

1 x 3.5cm bolt

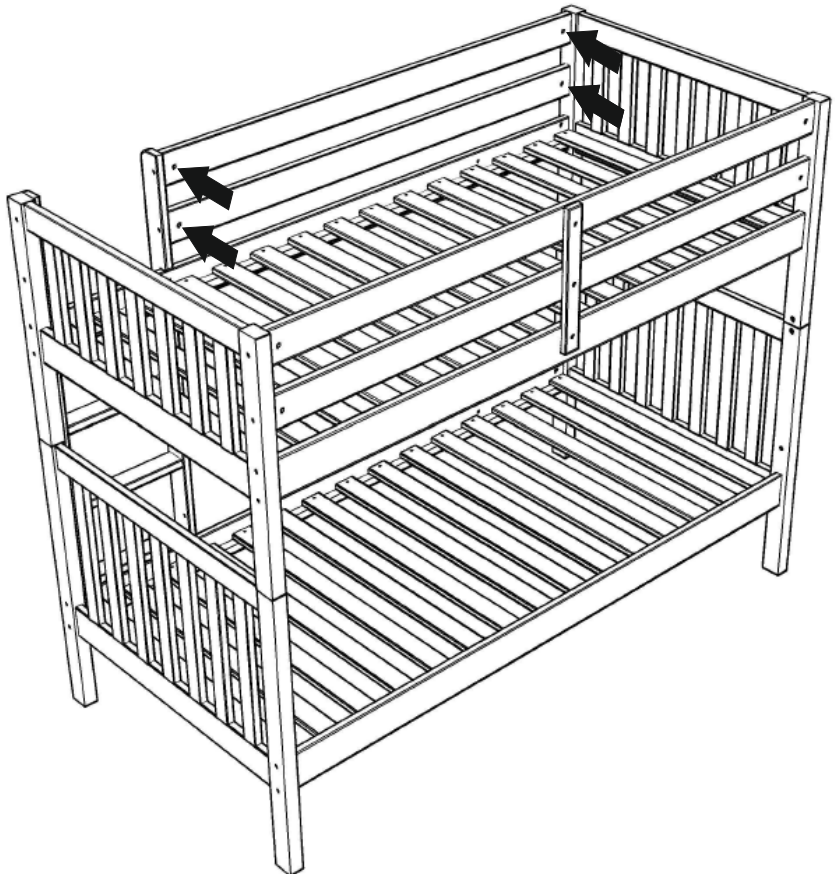
insert the 3.5cm bolt through the right hand ladder string as shown and engage into the bed leg insert, do not tighten.



Fit the front short safety rails

2 x 8cm bolts, 2 x 6.5cm bolts 4 x barrel nuts.

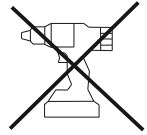
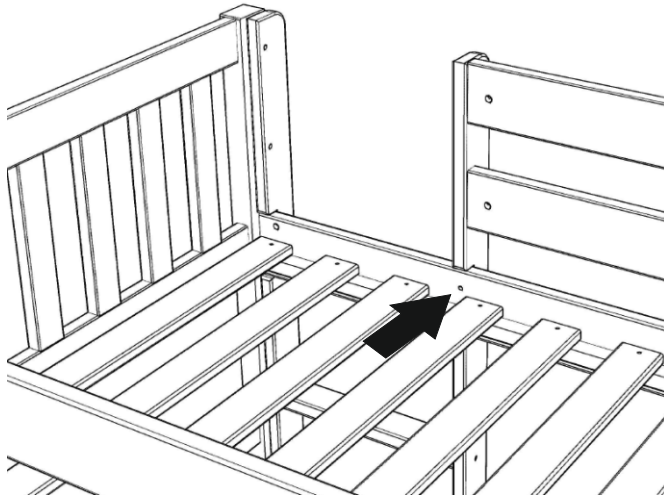
Gently loosen the upper front mattress rail connections and upper bed frames. Starting in the lower position, gently push one short safety rail into the non ladder bed end frame ensuring the wooden dowels are firmly seated. Carefully "spring" the left hand ladder string allowing the front safety rail dowels to pass the string and locate into the dowel holes within the string. Repeat the process on the upper front safety rail. Once both rails are in position insert two 8cm bolts from the outside of the bed leg and two 6.5cm bolts through the left-hand ladder string, connecting and tightening into the four barrel nuts. Now tighten the front upper mattress rail.



Fit the ladder frame

1x 5cm screw bolt.

Carefully insert one 5cm screw bolt through the upper mattress rail from the inside of the bed into the ladder string.

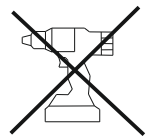
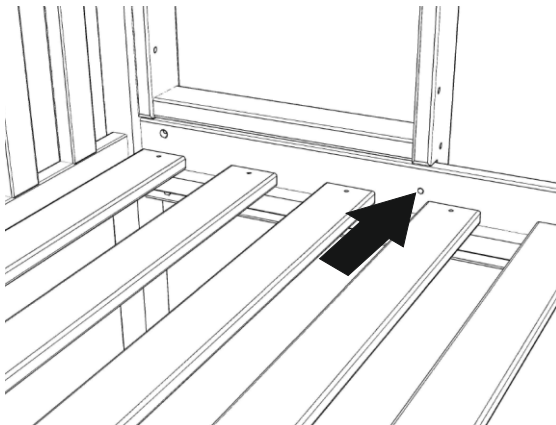


Fit the ladder frame

1 x 5cm screw bolt

Carefully insert one 5cm screw bolt through the lower mattress rail from the inside of the bed into the ladder string.

Now tighten up all the fittings mentioned within the assembly ladder frame assembly.



Product check

Please take a minute to check that you have not missed any assembly steps and all the fittings are fully tightened.



Product safety information

The MAXIMUM thickness of the UPPER BUNK mattress is 21cm.

The recommended size of the mattress is 190cm x 91cm (6'3" x 3'0")

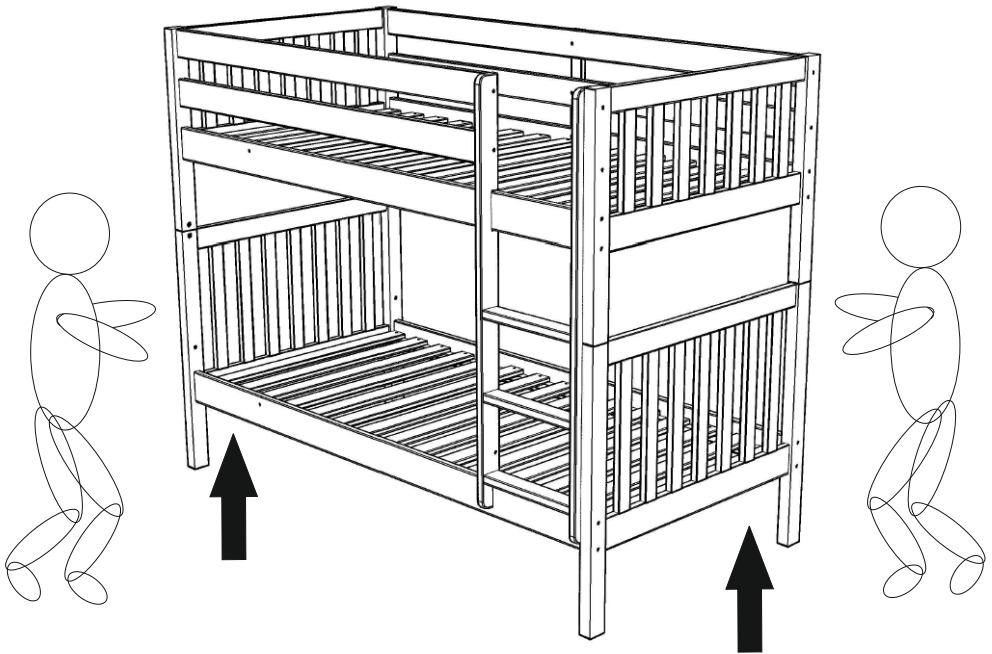
Periodically check that all assembly fixings are tightened properly, care should be taken to ensure that no fittings are loose.

Always follow the manufacture`s instructions.

WARNING "High beds and the upper bed of bunk beds are not suitable for children under six years due to the risk injury from falls".

WARNING "Bunk beds and high beds can present a serious risk of injury from strangulation if not used correctly. Never attach or hang items to any part of the bunk bed that are not designed to be used with the bed, for example, but not limited to ropes, strings, cords, hooks, belts and bags"

WARNING "Children can become trapped between the bed and the wall, a roof pitch, the ceiling, adjoining pieces of furniture (e.g. cupboards) and the like. To avoid risk of serious injury the distance between the top safety barrier and the adjoining structure shall not exceed 75mm or shall be more than 230mm.



Carefully lift the bed into position noting the safety guidance contained within this document.

Make two single beds (one lower end and one upper end)

Two people required.

8 x 4cm and 8 x sleeve nuts (retrieve 2 sleeve nuts from the ladder string disassembly).

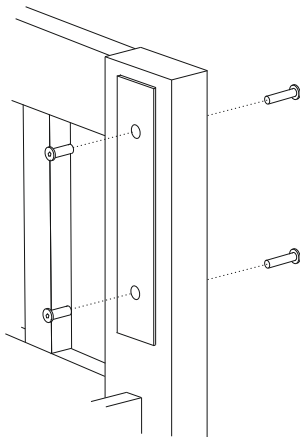
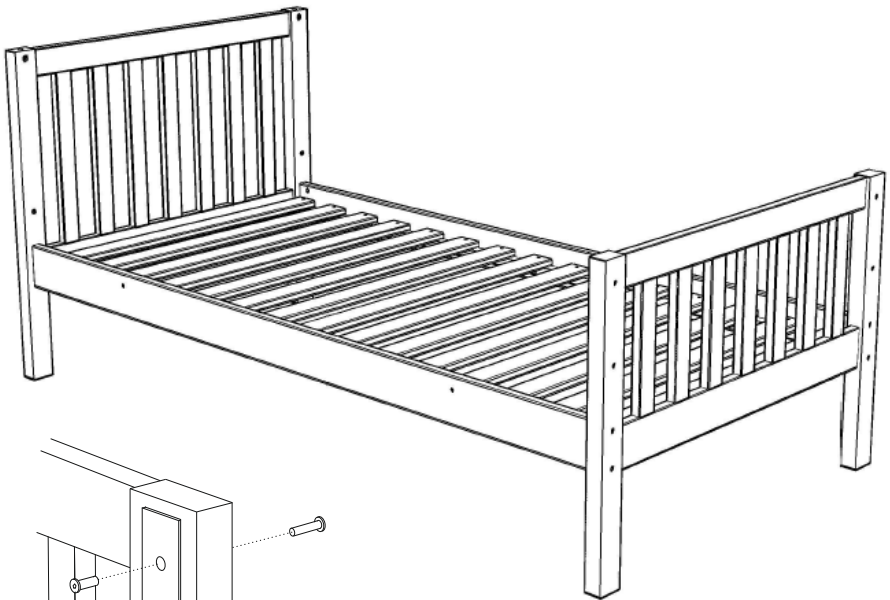
Carefully remove the ladder, remove the front and rear safety frame and mattress bases.

Make two sets of single beds using one lower bed end and one upper bed frame + two mattress rails and one mattress base. Use previous pages within this instruction leaflet for guidance on mattress rail (no restrictions on holes on the mattress rails for single bed assembly) and mattress base connection.

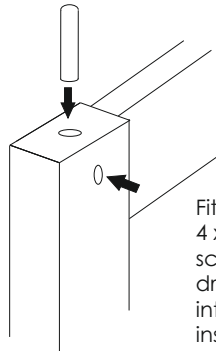
Now attach two hole covers to the inside of the upper bed ends as shown.

IMPORTANT

The use of the hole covers and plugs are to cover or fill holes that are now exposed as the product use changes. These holes may cause injury to fingers if left exposed.

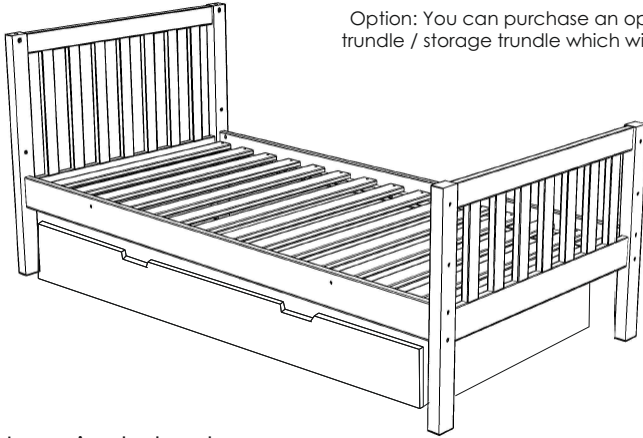


Fit the hole covers
Place one cover on each upper bed leg on the inside of the bed. Simply attach the cover using two 4cm bolts and two sleeve nuts per piece and tighten using two allen keys.



Fit the plugs (lower bed only)
4 x dome headed wood screws.
drop the wooden hole plugs into the capping hole. Once inserted, secure using the wood screw from the horizontal hole.

Option: You can purchase an optional sleep-over trundle / storage trundle which will fit under the bed.



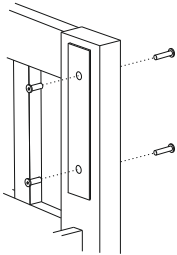
Make two single beds

Alternatively you can make the a day bed and single bed by using two lower bed ends (day bed) and two lower bed ends to create two different styled beds.

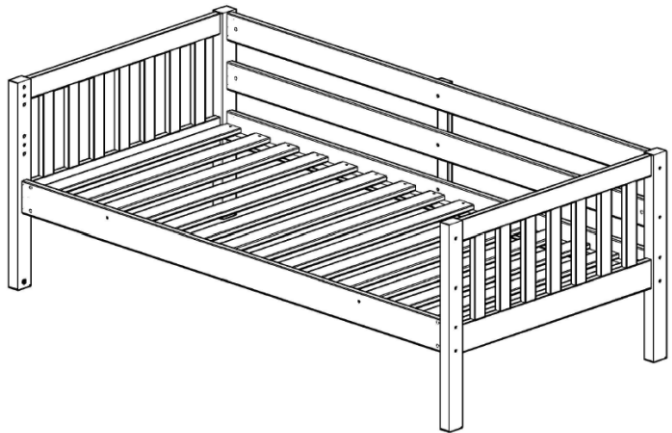
Make a Day-bed

Two people required.

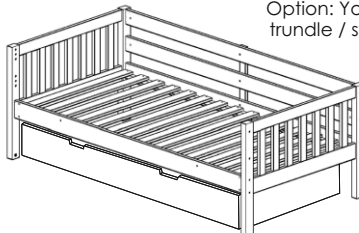
The upper bed frame complete with the upper rear safety panel in-place and mattress base, can be used as a day-bed.



Fit the hole covers
Place one cover on each upper bed leg on the inside of the bed. Simply attache the cover using two 4cm bolts and two sleeve nuts per piece and tighten using two allen keys.



Option: You can purchase an optional sleep-over trundle / storage trundle which will fit under the bed.



PRODUCT SAFETY

Additional information for single bed use.

Periodically check that all assembly fixings are tightened properly, care should be taken to ensure that no fittings are loose.

Always follow the manufacture's instructions.

Please ensure that good ventilation is maintained within the room in order to keep humidity low and to prevent mould in and around the bed;

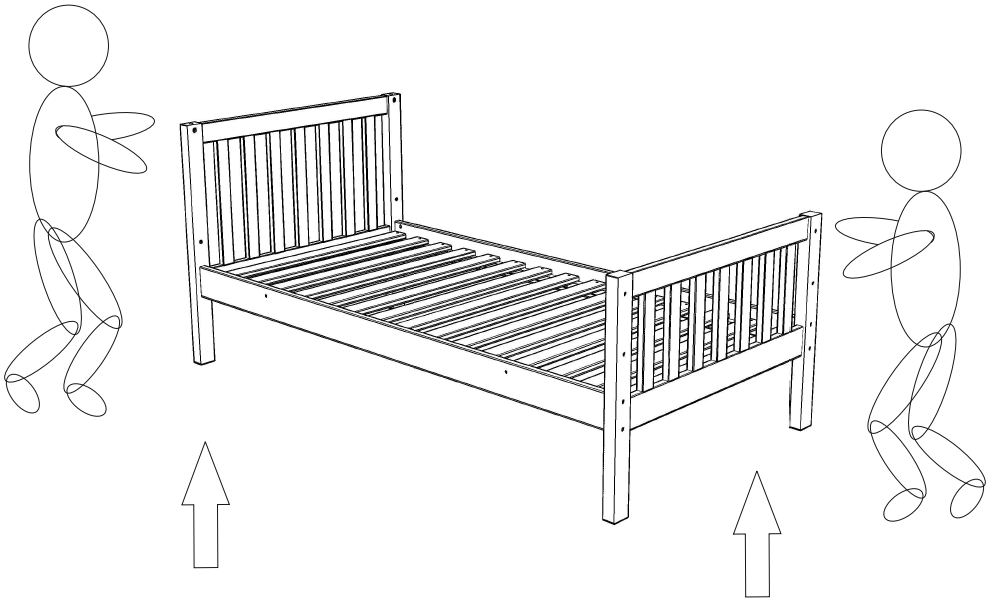
WARNING Do not place this child's bed near heat sources, windows and other furniture.

WARNING Do not use this child's bed if any part is broken, torn or missing.

WARNING Hole covers Not suitable for children under 36 months due to choking hazard. The bed can be dismantled for storage or transportation.

Children are likely to play, bounce, jump and climb on beds, therefore the child's bed should not be placed too close to other furniture or windows, blind cords, curtain pulls or other strings or cords and should be placed either tight to any wall or have a gap of 300mm between the wall and the side of the bed.

Additional or replacement parts should be obtained from Little Folks Furniture.



Moving the bed

Do Not drag or twist the bed.

Lift the bed into place by supporting both the end bed frames and mattress rails, keeping the bed assembly all together and in unison. Removing the mattress will help reduce the overall weight of the bed.

Notes;